



Courtney & Associates
Health Care Consultants



On-Site Social Service Designee Course

Courtney & Associates and Hoosier Owners & Providers for the Elderly is pleased to announce a 48-hour Social Service Designee course as a 6 week correspondence study.

- Social Service Directors are not required to leave their facilities
- Staff will have the opportunity to learn with hands on experience with their own residents, staff and community resources
- Includes on-site consultation visit
- On-going contact and instruction from consultants
- ISDH approved
- Begin your class as early as the week you register
- Fee-\$695-includes on-site consultation, SSD Course Manual, Policy & Procedure Manual
- No lodging, travel, or missing work required

**To Register: Mail the completed registration form and payment to:
Courtney & Associates, P.O. Box 174, New Buffalo, MI 49117**

SOCIAL SERVICE DESIGNEE COURSE REGISTRATION FORM

Facility Name: _____

Facility Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____

Fax: _____

Attendee Name & Title: _____

Attendee E-mail: _____

Start Date requested: _____

I understand that I must have a high school diploma or have completed a GED in order to enroll and participate in this course.

Attendee Signature: _____

Please call or email any questions.

April Brown, BSW, QMRP, SSD

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